



Attention, after Thesis Proposal Examination:
Score and protocol are directly given to
Administration of Department of Civil
Engineering FTUB
(do not handed to student)

THESIS PROPOSAL'S EXAMINATION'S FORMS

Name :
ID. Number :
Field (Specialty) :
Title :
.....

Examineers:

Supervisor :
Co-supervisor :

1st Examiner :
2nd Examiner :

Held on:

Day / Date : /
Time : /

Requirements to be submitted:

- UN10/07/11/21/HK.01.02.e/2a-Int.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-2 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-3 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-4 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-5 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-6 = 4 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-7 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-8 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-9 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-9.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-9.2 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-9.3 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-9.4 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.1.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.2 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.2.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.3 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.3.1 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.4 = 1 sheet
- UN10/07/11/21/HK.01.02.e/2a-Int-10.4.1 = 1 sheet

Note:

File registration should be submitted to the administration at least one week before the examination



THESIS PROPOSAL'S EXAMINATION REGISTRATION REQUIREMENTS CARD

Name :
ID. Number :
Field (Specialty) :

Requirements:

Num.	Requirements	Information
1.	Thesis Proposal's manuscript that has been approved by supervisors and The Head of Master Program	
2.	Thesis Proposal's multiplication (4 exp.)	
3.	TPA certificate with score that has met the requirements of the Master Program	
4.	TOEFL certificate with score that has met the requirements of Master Program	
5.	Valid Student's ID. Card	
6.	Latest Card of Study Result (KHS) or LKB	
		
		

Thank you for Your attention.

Malang,
Administration of Department of Civil Engineering FTUB

(.....)



Regarding : Thesis Research Proposal Examination's Application

To : Head of Civil Engineering Department
Universitas Brawijaya
Cq. The Head of Master Program Civil Engineering

Hereby we bring our student

N a m e :
ID. Number :
Field (Specialty) :

To conduct Thesis Research Proposal's examination entitled:

.....
.....

That will be held on:

D a y :
D a t e :
T i m e :
P l a c e :

Thank you for Your attention.

Malang,
Examineers Committee
Supervisor

.....



Regarding : Thesis Proposal's Examineer's Suggestion

To : Head of Civil Engineering Department
Faculty of Engineering
Universitas Brawijaya

Hereby we bring student who will conduct Thesis Proposal

Name :

ID. Number :

Field (Specialty) :

Title :

.....
.....

We are suggesting Thesis Proposal's examineer(s) below to be proceed:

Num.	Name	Expertise	Institution
1.			
2.			

Thank you for Your attention and participation.

Malang,
Head of Master Program Civil Engineering,

Dr. Eng. Yatnanta Padma Devia, ST., MT
NIP. 19740813 199903 2 002



Number : /UN10.F07.11.21/PP/
Appendix : -
Regarding : Thesis Proposal Examiner's Application

To :
(Examiner)

Pertain to Thesis Proposal examination of:

N a m e :
ID. Number :
Field (Specialty) :
Supervising Committee:
Supervisor :
Co-supervisor :

Title:

.....
.....
.....

We are expecting Your acceptance to be Thesis Proposal's examiner based on mutual schedule.

Thank you for Your attention and participation.

Malang,
Head of Master Program Civil Engineering,

Dr. Eng. Yatnanta Padma Devia, ST., MT
NIP. 19740813 199903 2 002



Regarding : Approval to be Thesis Proposal Examiner

To : Head of Civil Engineering Department
Cq. Head of Master Program Civil Engineering

Pertain to **Thesis Proposal** examination of:

N a m e :

ID. Number :

Field (Specialty) :

Title:

.....
.....
.....

We AGREE/DISAGREE (*) to be Thesis Proposal's examiner in the schedule which mutually agreed.

Thank you for Your attention and participation.

Malang,
Examiner,

.....

Note: (*) *Strikethrough the unnecessary one*



THESIS RESEARCH PROPOSAL'S EXAMINATION'S APPROVAL

Undersigned are examiners, approved thesis proposal examination of:

N a m e :
ID. Number :
Field (Specialty) :
Title :

.....
.....
.....

That will be held on:

D a y :
D a t e :
T i m e :
P l a c e :

Num.	Examineers	Supervisors & Examiners	Signature	Date of Approval
1		Supervisor		
2		Co-supervisor		
3		Examiner		
4		Examiner		

Thank you for Your attention and participation.

Malang,

Approved by
Head of Master Program Civil Engineering

Dr. Eng. Yatnanta Padma Devia, ST., MT
NIP. 19740813 199903 2 002



Number : /UN10.F07.11.21/TU/
Appendix : 1 (one) files
Regarding : Thesis Proposal Examination Invitation

To :
(Supervisor / Examiner)

Hereby we are expecting Your presence in Thesis Proposal Examination of:

N a m e :
ID. Number :
Field (Specialty) :
Title :

.....
.....
.....

(Thesis Proposal manuscript is attached)

That will be held on:

D a y :
D a t e :
T i m e :
P l a c e :

Thank you for Your attention and participation.

Malang,
Head of Master Program Civil Engineering

Dr. Eng. Yatnanta Padma Devia, ST., MT
NIP. 19740813 199903 2 002

Notes :

1. Students are expected to wear white shirt, dark-coloured trousers/skirt, and tie
2. Supervisors and examiners are expected to wear tie



Number : /UN10.F07.11.21/TU/
Appendix : -
Regarding : Thesis Proposal Examination Announcement

To :

Student

Master program CIVIL ENGINEERING

Hereby we inform Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Specialty) :

Title :

.....
.....
.....

That will be held on:

D a y :

D a t e :

T i m e :

P l a c e :

Thank you for your attention.

Malang,

Head of Master Program Civil Engineering

Dr. Eng. Yatnanta Padma Devia, ST., MT
NIP. 19740813 199903 2 002

Catatan :

1. Students are expected to wear white shirt, dark-coloured trousers/skirt, and tie
2. Supervisors and examiners are expected to wear tie



THESIS PROPOSAL'S MANUSCRIPT SUBMISSION'S OFFICIAL REPORT

The undersign below, student:

N a m e :
ID. Number :
Master Program :
Title :
.....
.....

Has submitted one thesis proposal manuscript to all supervising committee:

Num.	Name		Signature	Date of Submission
1.		Supervisor		
2.		Co-Supervisor		
3.		Examiner		
4.		Examiner		

Thank you for Your attention and participation.

Malang,
Student

(.....)



THESIS RESEARCH PROPOSAL EXAMINATION'S PROCEDURES

1. Students are allowed to have thesis research proposal examination after fulfilled the requirements in Master and Doctoral Program Faculty of Civil Engineering's educational guide book. The supervisors are expected to propose to the Dean of Faculty of Civil Engineering, Universitas Brawijaya (cq. Head of Magister and Doctoral Program) to decide the examination's schedule.
2. Examination's Committee consist of Supervisors and Examiners Committee that are approved by the Dean of Faculty of Engineering's decree.
3. The examination's schedule that has been decided is proposed to the examiners to be approved.
4. Thesis proposal examination is limited about 90 minutes and lead by the supervisor; if the supervisor is absent, he/she will be replaced by the co-supervisor. **The examination can be started only if it is attended by three examiners.**
5. The scoring consist of thesis proposal's material comprehension including framework, student's methodology and logic.
6. After examination, students are allowed to leave the examination room while the examination committee is deciding the examination's result.
7. Basically, the result of thesis proposal examination will be gained by discussion among examiners; to make the final decision, all examiners are expected to fill the scoring form and count the average score. Students are declared passed the examination if the average score is B or more and failed if the average score is less.
8. **Students who failed the thesis proposal examination should take a re-examination at least a month from the current examination.**
9. The supervisor make a recapitulation of the suggestions that have been approved to fix the thesis proposal.
10. The examination's result are informed to the students
11. **The scoring and all files should be collected to the Magister and Doctoral Program Academic Administration by the Supervisor (Students are not allowed to collect the files).**

Malang,
The Head of Department,

ttd.

Ir. Eko Andi Suryo, ST., MT., Ph.D
NIP. 19761023 200604 1 002

Notes :

*⁾ **Thesis Proposal re-examination should be held 1 month after the first examination.**



THESIS RESEARCH PROPOSAL EXAMINATION'S OFFICIAL REPORT

Student of Master Program Civil Engineering Faculty of Engineering below:

N a m e :

ID. Number :

Field (Specialty) :

Title :

.....

.....

.....

Held on:

Day / Date : /

T i m e / Place : /

Scores :

N a m e		Score (Number)	Information *)
Supervisor			
1.			
Co-Supervisor			
2.			
Examiner			
3.			
Examiner			
4.			
Average			

*) Note: Pass / Fail provision in UK-6

Score by letter only for average and based on Rector's Decree 078/SK/1995

Score by Number	Score by Letter	Load
>80 - 100	A	4.0
> 75 - 80	B+	3.5
> 69 - 75	B	3.0
> 60 - 69	C+	2.5
> 55 - 60	C	2.0
> 50 - 55	D+	1.5
> 44 - 50	D	1.0
0 - 44	E	0

Malang,
Supervisor/Co-Supervisor

(.....)

*) Strikethrough the unnecessary one



THESIS RESEARCH PROPOSAL'S SCORE

Name :
ID. Number :
Field (Specialty) :
Title :
.....
.....

Then can be conducted scoring as follow:

Num.	Component	Score by Number
1.	Thesis manuscript scoring	
2	Student's master of the field which is relevant with his/her thesis	
3	Student's mastering of research method which is relevant with his/her thesis research	
4	Student's skill in doing abstraction and sistematic scientific mindset	
5	Student's skill in uttering scientific argument and answering question	
	Average	

Thank you for Your attention.

Malang,
Supervisor,

(.....)



THESIS RESEARCH PROPOSAL'S SCORE

Name :
ID. Number :
Field (Specialty) :
Title :
.....
.....

Then can be conducted scoring as follow:

Num.	Component	Score by Number
1.	Thesis manuscript scoring	
2	Student's master of the field which is relevant with his/her thesis	
3	Student's mastering of research method which is relevant with his/her thesis research	
4	Student's skill in doing abstraction and sistematic scientific mindset	
5	Student's skill in uttering scientific argument and answering question	
	Average	

Thank you for Your attention.

Malang,
Co-Supervisor,

(.....)



THESIS RESEARCH PROPOSAL'S SCORE

Name :
ID. Number :
Field (Specialty) :
Title :
.....
.....

Then can be conducted scoring as follow:

Num.	Component	Score by Number
1.	Thesis manuscript scoring	
2	Student's master of the field which is relevant with his/her thesis	
3	Student's mastering of research method which is relevant with his/her thesis research	
4	Student's skill in doing abstraction and sistematic scientific mindset	
5	Student's skill in uttering scientific argument and answering question	
	Average	

Thank you for Your attention.

Malang,
Examiner I,

(.....)



THESIS RESEARCH PROPOSAL'S SCORE

Name :
ID. Number :
Field (Specialty) :
Title :
.....
.....

Then can be conducted scoring as follow:

Num.	Component	Score by Number
1.	Thesis manuscript scoring	
2	Student's master of the field which is relevant with his/her thesis	
3	Student's mastering of research method which is relevant with his/her thesis research	
4	Student's skill in doing abstraction and sistematic scientific mindset	
5	Student's skill in uttering scientific argument and answering question	
	Average	

Thank you for Your attention.

Malang,
Examiner II

(.....)



THESIS PROPOSAL'S SUGGESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some suggestions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Supervisor,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S QUESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some questions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Supervisor,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S SUGGESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some suggestions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Co-Supervisor,

(.....)

Note: one Copy for Student



THESIS PROPOSAL'S QUESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some questions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Co-Supervisor,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S SUGGESTION

The Thesis Proposal Examination of:

Name :
ID. Number :
Field (Field) :
Title :
.....
.....

We give you some suggestions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Examiner I,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S QUESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some questions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Examiner I,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S SUGGESTION

The Thesis Proposal Examination of:

N a m e :
ID. Number :
Field (Field) :
Title :
.....
.....

We give you some suggestions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Examiner II,

(.....)

Note: One Copy for Student



THESIS PROPOSAL'S QUESTION

The Thesis Proposal Examination of:

N a m e :

ID. Number :

Field (Field) :

Title :

.....

.....

We give you some questions as follow:

1.	
2.	
3.	
4.	
5.	

Thank you for your attention

Malang,
Examiner II,

(.....)

Note: One Copy for Student